

# Town Manager's Monthly Report To Farmville Town Council



**APRIL  
2025**

# I. PUBLIC WORKS DEPARTMENT

## OPERATIONS AND MAINTENANCE

### BUILDINGS AND GROUNDS

- Installed cable for cameras at Farmville Area Bus
- Destroyed evidence for the police department
- Installed banners for Farmville Downtown Partnership
- Checked power at Crute Stage
- Picked up pallet of concrete
- Cleaned leaves and pine needles from around library
- Hauled off trees & debris from Milnwood Road
- Cleared fallen trees the Water Treatment Plant
- Installed camera at the Splash Pad
- Pulled chimney down at Westview Cemetery building
- Removed dead tree at the lower parking lot on North Main Street
- Created and installed a mount for the relocation of an antenna at Water Treatment Plant
- Met with ABM contractor for final inspection of Public Works building heaters
- Washed and cleaned trucks at the Public Works building
- Fixed leaky sink at Public Works building
- Repaired the Sarah Terry Trail by putting down limestone
- Elevator inspected at Water Treatment Plant
- Mowed and trimmed grass at the library and rescue squad building
- Checked the Public Works building roof for leaks and cleaned the gutters
- Reviewed electrical upgrades submittals/close-out
- Conducted monthly landfill checks
- Unloaded chlorine/So2 cylinders for Wastewater Treatment Plant
- Repaired roof at the Public Works building
- Sprayed for termites in the supply area of Public Works building
- Checked HVAC at Probation/Parole building
- Purchased a new refrigerator for the Public Works building
- Added dirt to graves that had sunken at Westview Cemetery
- Fertilized grass at the Splash Pad
- Inspected the fire alarms and sprinkler system at the Town Hall building
- Changed filters & check HVAC at the South Street Conference Center
- Picked up golf cart from Longwood University for the Wine Festival
- Checked & reset elevator controls at Town Hall building
- Installed lights at the Splash Pad
- Changed filters and check HVAC at the Sports Arena
- Put up 2 headstones at Westview Cemetery
- Repaired lights at the library.
- Cleaned coils and checked AC at Probation/Parole building
- Moved pipping from west end to the old landfill
- Bushhogged grass at the airport on April 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup>
- Repaired road at Briery Acres pump station
- Changed and cleaned filters on RTU at Town Hall building
- Reset fuel site computer

- Repaired valves on water fountains at the High Bridge Trail bathrooms
- Cleaned mini split at the library
- Cleaned air conditioner drains at the train station
- Replaced air conditioner fan motor at Probation/Parole building
- Met with playground equipment representative for possible new equipment at the Lions Club Park
- Called-in to repair a toilet at the sports arena
- Called-in to check toilets at the sports arena on Sunday, April 27<sup>th</sup>
- Installed fence at splash pad around underground tank
- Checked air conditioner at the Town Hall building – the breaker had tripped
- Repaired broken glass door at the sports arena
- Cleaned air conditioner at the fire department
- Moved a computer stand
- Cleaned & opened rest area bathrooms and restock daily
- Checked & cleaned dog park and dog stations throughout town
- Checked, cleaned & restocked Wilck’s Lake Island bathrooms
- Cut grass/trimmed town properties
- Removed debris from all town properties, as needed
- Checked and maintained all trails
- Mowed and cleaned debris at Westview Cemetery and in front of Odd Fellow Cemetery
- Dug & covered graves at Westview
- Installed cable for new camera at Water Treatment Plant

### EVENTS

- Farmers Market
- Wine Festival

### WATER UTILITY

- Cut meter box bar on Longwood Avenue
- Replaced yard hydrant at Welcome sign at Oak & Main Street due to leak
- Dressed up Plank Road taps
- Installed chemical feed pump at Water Treatment Plant
- Fixed water leak on Watson Street
- Checked WAWA water meter
- Checked Millers Country Store for no water
- Moved valves to Water Treatment Plant
- Repaired water leak at 211 Woodland Place
- Turned water off at 311A East Third Street

### WASTEWATER UTILITY

- Checked and washed manholes
- Checked and inspected the old
- Panned manhole bottom on Layne Street
- Checked sewer on Park Avenue
- Looked at installing sewer cleanout at 601 Fourth Avenue Ext.
- Repaired a clog at the River Road pump station
- Repaired a sewer on Park Avenue – Had to breakup sidewalk and removed stump

- Installed bearing/rear seal in blower at Wastewater Treatment Plant
- Adjust inlet valve settings on blower at Wastewater Treatment Plant
- Repaired a sewer blockage at 803 Longstreet Road
- Repaired Pista Grit at the Wastewater Treatment Plant - overload tripped on the pump
- Checked the alarm at Poplar Court pump station
- Repaired return pump #1 at the Wastewater Treatment Plant

### **STORM WATER AND DRAINAGE**

- Received calls & checked out catch basins & drains backing up during rain
- Dug up storm box on West Third Street
- Repaired catch basins on West Third Street
- Dug culvert out on Longwood Avenue
- Dug out ditch at 601 Fourth Avenue
- Installed a clean-out on Fourth Avenue Ext.

### **SANITATION**

- Business and residential garbage – 469,700 lbs.
- Residential brush pickup – 59,660 lbs.
- Business and residential recycling and cardboard
  - cardboard – 19,900 lbs.
  - curbside recycling – 9,120 lbs.
  - metal – 0 lbs.
  - electronics – 0 lbs.
- Completed requests to pick up brush & cardboard
- Checked rollouts that need to be fixed or replaced

### **STREET MAINTENANCE**

- Filled potholes, patched and maintained streets throughout town, as needed
- Patched streets – Seventh Avenue, Layne, Winston, High and Oak Streets
- Checked, straighten & replaced signs poles around town, as needed
- Trimmed grass on sidewalks, as needed
- Grass cut & trimmed in medians, right-a-ways, etc. as needed
- Met with VDOT at Milnwood Road
- Dug up & set forms for sidewalks on Reed Street and Park Avenue
- Poured concrete on Park Avenue, Second and Reed Streets
- Painted curbs on Plank Road, Griffin Boulevard, North Main and High Streets
- Painted yellow lines on East and West Third Street, North and South Main Street, Milnwood and Osborne Roads, High, Oak, Putney, Vernon, and Sandford Streets
- Broke up concrete on Main Street
- Poured concrete curb & sidewalk on Main Street and Park Avenue
- Installed bricks on Main Street
- Painted white lines on East and West Third Street, High, Oak, Buffalo, Beech, St. George, and Grove Streets, Griffin Boulevard, and South Main Street (downtown loop)
- Repaired streetlights on Main Street
- Removed Art Walk banners for Farmville Downtown Partnership
- Installed Farmville Friday's banners for Farmville Downtown Partnership

## TRAFFIC OPERATIONS

- Checked video detection/timings at Griffin Boulevard and South Main Street
- Repaired walk light at Putney and Redford Streets
- Repaired cable on camera at Williams Street
- Checked detection on St. George Street - utility pole was damaged by a vehicle
- Checked detection at St. George and West Third Street
- Checked and fixed light sensor at Gilliam Drive and Main Street

## FLEET MAINTENANCE

### Prince Edward Rescue Squad Vehicles:

- Rescue 1 – checked for a miss
- Rescue 14 - replaced transmission
- Rescue 10 – replaced headlight bulb and wipers
- Rescue 11 – repaired bent front wheel

### Police Vehicles:

- #726 – picked up vehicle from Sue Lane because it would not start. Took it to Lynchburg for parts to repair. Replaced the fuse box

### Farmville Area Bus Vehicles:

- Bus #806 – repaired rear bumper
- Van #811 – picked up from Sports Arena to repair broken window

### Fire Department Vehicles:

- Ladder truck #302 – took to East End Motor to replace 1 tire
- Ladder Truck #302 – check engine light and replaced steering cylinder that was leaking
- Truck #309 – repaired air leak on step and replaced door sensor

### Public Works Department Vehicles:

- Truck #117 - installed spray tank
- Repaired crane
- Attended Econolite Signal Training
- Repaired #129 - sweeper truck
- Truck #145 – Dropped off and picked up from All American Transmission
- Truck #128 – picked up wheel for the trash truck from East End
- Performed maintenance on the paint machine – rebuild the spray gun
- Loader #506 - replaced hydraulic line
- Tractor #545 - traveled to pick up alternator
- Backhoe broke down on Irving St, used low boy truck & trailer to pick up
- Traveled to & from Bo's Hydraulic to repair cylinder located in South Boston
- Mower #674 – Wastewater Treatment Plant broke dock wheel

Mechanics completed 102 work orders for April

13 Oil changes: 5 trucks, 1 police cars, 1 lawn mowers, 4 buses, and 2 tractors

12 state inspections: 4 trucks, 3 trailers, 4 police cars, and 1 fire trucks

## **HORTICULTURE**

- Mulched & maintained all flower, plant beds
- Sprayed herbicide for unwanted growth
- Sprayed pesticide for unwanted insects
- Repotted plants, flowers & shrubs for seasonal color
- Maintained newly planted trees, plants, shrubs and potted flowers
- Purchased & picked up supplies
- Pruned shrubs, weeding, and put down mulch at the fire department and library
- Gathered tree cutting estimates
- Gathered planter estimates and ordered new planters
- Removed Town of Farmville name plates from old planters
- Attended a Garden Club meeting

## **OTHER**

- Met with various contractors
- Completed service call in requests & answered questions
- Located & marked Miss Utility tickets
- Attended Fireworks After Dark committee meeting (B. Vandergrift)
- Staff meeting with Town Manager Scott Davis
- Attended ABM Meeting on 4/3 and 4/9
- Met with AVM contractors -VAC controls on 4/16
- Called in for 3 hours for an 811 ticket on 4/28

## **WASTEWATER TREATMENT**

### **MONTHLY DATA COLLECTED**

- Treated 35.388 million gallons of wastewater (average flow was 1.180 million gallons per day – maximum 2.376 million per day)
- Transferred 451,100 gallons of biosolids to the Lagoon Storage
- Received 18 loads (18,000 gallons) of septage
- Received 37 loads (211,515 gallons) of leachate from Prince Edward Landfill
- Sent 4 samples to Virginia Department of Health for COVID sampling program
- Used 38,000 pounds of Alum
- Used 9,000 pounds of Caustic Soda
- Used 1,510 pounds of Chlorine (Averaged 50.3 pounds per day)
- Used 1,140 pounds of Sulfur Dioxide (Average 40 pounds per day)

### **REGULAR MONTHLY DUTIES**

- Daily Chlorine, pH, Alkalinity, Temperature, Dissolved Oxygen, and Solids testing
- Daily Cleaning – Bar Rack, Screw Pump Walls, Pista Grit, Aqua Guard, Influent Flume, Influent Splitter Box, Secondary Weirs, Effluent Flume
- Clean 6 Secondary Valves – 2x weekly
- Delivered weekly samples to contract lab

## **WATER TREATMENT PLANT**

### **WATER PRODUCTION**

- Raw water treated 29,491,000 gallons
- Finished water 27,653,000 gallons

### **TREATMENT CHEMICAL USED**

- Alum 8,917 lbs.
- Soda Ash 2,300 lbs.
- Carbon 0 lbs.
- Lime 1,384 lbs.
- Fluoride 799 lbs.
- Corrosion Inhibitor 500 lbs.
- Chlorine 873 lbs.

### **REGULAR MONTHLY TEST RESULTS**

#### **Analyses Averages**

##### **Turbidity**

Raw 9  
Applied .8  
Finished .10

##### **Alkalinity**

Raw 37 mg/l  
Applied 27 mg/l  
Finished 32 mg/l

##### **Iron**

Raw .67 mg/l  
Finished .001 mg/l

##### **Hardness**

Raw 32 mg/l  
Finished 41 mg/l

##### **Fluoride**

Finished 0.76 mg/l

##### **pH**

Raw 7.4  
Applied 6.7  
Finished 7.0

##### **C02**

Raw 8  
Finished 12

##### **Manganese**

Raw .124 mg/l  
Finished .008 mg/l

##### **Chlorine**

Applied .70 mg/l  
Finished 2.20 mg/l

##### **Corrosion Inhibitor**

Finished .43 mg/l

### **BACTERIOLOGICAL TESTING**

- 9 compliance samples all result absent
- 46 customer samples

### **FILTER OPERATIONS**

- Filter run times 101 hours average
- 6 backwash cycles (277,200 gallons used)

### **HOLDING POND OPERATIONS**

- 2 discharge - averaged 247,500 gallons
- Testing
  - CI2 <QL
  - pH 7.6
  - Total Suspended Solids – Results 1

### **DAILY AND WEEKLY PLANT OPERATIONS**

- Turned off the overnight pump
- Reset and started the finish pump
- Changed overnight charts and put-up new ones
- Calculated data from the charts and recorded the results
- Calibrated the lab equipment and chemical feeders
- Rewashed filters
- Turned on filters, chemical feeders, and raw pump
- Added chemicals
- Monitored tank levels
- Completed routine water test
- Filtered backwash

### **OTHER**

- Checked and cleaned pumping stations
- Greased equipment/ tighten pump packing
- Checked raw water intake
- Ran sludge collectors in settling basin
- General housekeeping

### **CAPITAL IMPROVEMENTS PROJECTS**

- Oxidation tank- complete
- Conversion from gas to sodium hypochlorite - design phase underway
- Volumetric chemical feeder/dust collector -ordered

## **II. FINANCE DEPARTMENT**

### **FINANCE**

- Checks Written: 59
- ACH Written: 221

### **MEDICAL COMPENSATION FOR RETIREES**

- Disbursement(s): 0

### **UTILITY BILLING**

- Bills mailed: 2,305
- Bills sent electronically: 648
- Cutoffs (3<sup>rd</sup> Tuesday of each month): 80
- ACH direct withdrawal: 445

### **NEW BUSINESSES (April 2025)**

- T L Blanton Salon - 201 N. Main Street – Hair Salon
- Jon Mills – 601 First Avenue – Online Marketing Consultant
- Kindred Construction LLC – 306 N. Bridge Street – (Only doing business service right now)

### **BID ACTIVITIES**

- ***CD 25-0110-001, GRASS CUTTING AND REMOVAL OF DEBRIS - UNKEPT PROPERTIES.*** The Town of Farmville is requesting bids from licensed, insured, and experienced vendors for grass cutting and cleanup of trash, rubbish, and/or other debris. The services will be rendered for properties in violation of Town Ordinances. Bids were due April 3, 2025. Bug Busters was the low bidder for the work and was awarded the contract.
- ***PW 25-0226-001, ELECTRICAL ENGINEERING CONSULTANT - REVIEW OF ELECTRICAL SYSTEMS AT FARMVILLE PUBLIC WORKS FACILITY.*** The Town of Farmville is seeking proposals from professional electrical engineering consultants for the study and/or review of the electrical systems at the Town of Farmville Public Works facility. Proposals were due March 20, 2025, and are currently under review.
- ***REC 25-0306-001, REQUEST FOR PROPOSAL FOR CATERING SERVICES FOR FARMVILLE REC SUMMER CAMP.*** The Town of Farmville is seeking caterers to provide lunch meals for the 2025 summer camp season. Proposals were due April 15, 2025; however, none were received. Another attempt will be made to obtain prices for the meals.
- ***PW 25-0310-001, SAND FILTER AND UV CONVERSION – FARMVILLE WASTEWATER TREATMENT PLANT.*** The Town of Farmville is requesting bids from qualified vendors for the Farmville Wastewater Treatment Plant conversion of the existing sand filter and chlorination system. Bids were due April 21, 2025. Waco, Inc. was the lowest bidder with a price of \$3,824,000.

### **RISK ACTIVITIES**

- **April 13, 2025** – Employee bitten by dog on right calf. Employee was treated and released at Centra SCH Emergency Room.
- **April 21, 2025** – Employee cut left hand on piece of metal while retrieving a fuse. Employee was treated and released at Centra SCH Emergency Room.
- **April 22, 2025** – Citizen reported that debris fell from hopper of garbage truck and struck his windshield. After investigating, it was found hopper on truck was closed. Claim was reported to VRSA for further investigation.

### **RENTAL FACILITIES REPORT FOR APRIL**

- ***Train Station*** – Dept. of Corrections (3), Farmville-Prince Edward Historical Society, Southside Young Life, and Central Virginia Arts Association
- ***Sports Arena*** – Feed More Market, Oliver Stiff, Taste of Farmville Festival, and Shauneice Beasley
- ***Wilck's Lake*** – No rentals
- ***Riverside Park*** – Meals on Wheels Wine Festival
- ***Farmer's Market*** – No rentals
- ***Crute Stage*** – No rentals

### **III. HUMAN RESOURCES**

The following information is a summary of activities for the Human Resources Department:

#### **RECRUITMENT**

- Employment advertisements:
  - Full-time and Part-time Emergency Communications Operators
  - Mechanic II
  - Director of Public Works
    - Second interview with one applicant took place on 4/30/25
  - Continuously accepting Police Officer applications in anticipation of next recruitment process – interviews and testing

#### **NEW HIRE ONBOARDING & PROMOTIONS**

- Krystle Watkins, Part-time Recreation Technician-hired 4/14/25
- Charles Swanson, Full-time Emergency Communications Operator I – hired 4/28/25
- Dante Parker promoted to Corporal 4/27/25

#### **OFFBOARDING**

- Jake Roebuck, Part-Time Emergency Communications Operator I resigned after completing his Bachelor's Degree from Longwood and is graduating in May – we wish him well! Jake also volunteers with the Farmville Fire Department. His last day with the Town was 4/30/25.

#### **COMPLIANCE, TRAINING, & RESEARCH**

- Assisted Parks & Recreation with Teen Counselor Training on 4/8/25
- Attended VRSA's HR Hot Topics Roundtable on 4/16/25
- Assisted Longwood's College of Business & Economics with mock interviews and an etiquette dinner on 4/17/25
- Attended a CivicPlus meeting with the Police Department for more information about their FOIA platform on 4/22/2025
- Attended the VML/VRSA Regional Briefing in South Boston on 4/23/25
- Gearing up for our annual MVR for FAB's
- Assisted Sam Bowles in gathering required documents for the Police Department accreditation process taking place the week of May 12<sup>th</sup> -16<sup>th</sup>
- Employee Handbook amended to include Council adopted change to the in lieu of health insurance payment. Notices were sent to employees who receive this benefit; emails and letters were mailed to their home address

#### **OPEN ENROLLMENT**

- Created an Open Enrollment Guide containing health insurance information and other benefits for employees
- Will host two Open Enrollment sessions with David Rowe from Bearing Insurance for employees on Thursday, May 8<sup>th</sup> to help with their health insurance needs
  - Presentations will be conducted at the beginning of each session
  - HR will answer questions and concerns from employees
  - HR will assist in completing enrollment forms
  - HR will re-enroll employees who participate in flex spending accounts (FSA's) for the new plan year

## MISCELLANEOUS

- Continuation of Archives Project-retention & destruction for HR related files
- Continuation of Wellness Wednesday emails
- Actively collecting employee recognition nominations for our upcoming monthly Superstar Shoutouts
- Maintaining position control to stay updated & account for vacancies
- Employee Spring Picnic is set for Friday, May 16<sup>th</sup> at Wilck's Lake with catered cookout food

## IV. COMMUNITY DEVELOPMENT

### BUILDING AND ZONING

The Staff participated in the following meetings and trainings in April:

- VDOT Locality Day (Austin)
- Advanced Floodplain Management Training: Compliance with the Regulations Outlined in CFR 60.3 (Austin, Dvorak)
- Advanced Floodplain Management Training: Substantial Damage and Appraisals (Austin, Ramsay, Dvorak)
- Advanced Floodplain Management Training: Elevation Certificate (Austin, Dvorak)
- APA Hour – Guide to Proactive Planning for Resilience (Austin)
- Local Building Official Meeting (Ramsay)
- PermitTechNation Meeting (Watkins)
- (WICED)Women in Code Enforcement Meeting (Watkins)
- Cloud-Permit Software Training Form Management (Watkins)
- International Code Council (ICC) Region VII Executive Meeting (Watkins)
- James Madison Building and Code Officials Association Regional Meeting (Ramsay)
- Planning Commission Meeting (Austin, Dvorak, Watkins)

## STATISTICS

Zoning Permits – 8

Building Permits – 20

- 0 - New single-family construction
- 10 -Trades (mechanical, electrical, plumbing)
- 2 - Other structural (interior renovations)
- 4 - Other structural (exterior improvements, decks, accessory buildings, porches, etc.)
- 2 - Signs
- 1 – Town House-Apartments
- 1 – Commercial Structure

### FARMVILLE PLANNING COMMISSION

The Planning Commission met on April 16, 2025.

- A public hearing was held to hear CUP25-003 – Adam Blincoe's request for a conditional use permit to allow an accessory dwelling unit per Town Code Section 29-22. a. The 0.402-acre site is located at 709 High Street on Tax Map Number 0023A03(11)01-002. A

motion was passed to defer the case until the next meeting to gather additional information from the applicant.

- A motion was passed to approve the waiver of the sidewalk requirement on Milnwood Road. (Regarding POD24-004)
- A motion was passed to approve POD24-004, Site plan for Dominion Energy’s office expansion at 1609 East Third Street and construction of fleet garage, transmission building, and covered vehicle storage.

## **BOARD OF ZONING APPEALS**

The Board of Zoning Appeals did not meet in the month of April 2025.

## **FARMVILLE AREA BUS (FAB)**

Ridership: 11,955 riders total

Miles: 17,448 miles

Service Hours: 1296.50 service hours

## **FARMVILLE REGIONAL AIRPORT (KFVX)**

### **FUEL SALES (April)**

- 21 sales totaling – \$3,055.11
- 518 gallons
  - 342 gallons AV - \$2,175.11
  - 176 gallons Jet A - \$880.00

Additional airport usage figures are attached. Flightaware.com provides 7-day trailing averages for free, and more specific data is available for purchase. For comparison, Staff includes the same data for William M. Tuck Airport (W78) in South Boston.

## April 2025 Arrivals and Departures

### Farmville Regional Airport KFVX

Date	Day	KFVX Arrivals & Departures * Farmville	KFVX Notes Farmville	W78 Arrivals & Departures * South Boston
4/1/2025	TUESDAY	6		7
4/2/2025	WEDNESDAY	6		7
4/3/2025	THURSDAY	6		6
4/4/2025	FRIDAY	8		6
4/5/2025	SATURDAY	0		4
4/6/2025	SUNDAY	7		5
4/7/2025	MONDAY	0		5
4/8/2025	TUESDAY	7		4
4/9/2025	WEDNESDAY	8		4
4/10/2025	THURSDAY	6		6
4/11/2025	FRIDAY	0		0
4/12/2025	SATURDAY	6		6
4/13/2025	SUNDAY	6		6
4/14/2025	MONDAY	6		8
4/15/2025	TUESDAY	0		8
4/16/2025	WEDNESDAY	6		10
4/17/2025	THURSDAY	6		9
4/18/2025	FRIDAY	6		10
4/19/2025	SATURDAY	6		9
4/20/2025	SUNDAY	6		9
4/21/2025	MONDAY	6		9
4/22/2025	TUESDAY	6		9
4/23/2025	WEDNESDAY	6		8
4/24/2025	THURSDAY	7		8
4/25/2025	FRIDAY	7		7
4/26/2025	SATURDAY	0		7
4/27/2025	SUNDAY	6		6
4/28/2025	MONDAY	8		7
4/29/2025	TUESDAY	8		8
4/30/2025	WEDNESDAY	8		8

\* Source: FlightAware.com- 7-day trailing averages

## V. FARMVILLE POLICE DEPARTMENT

### COMMUNITY EVENT ATTENDED

Riverside Cafe

### SPECIAL EVENT(S)

The 10<sup>th</sup> Citizens Police Academy continues and will graduate on May 8<sup>th</sup>. Plans are being made for the next Heartland Heroes Blood Drive.

### OTHER SPECIAL OPERATIONS DIVISION ACTIVITIES

Preparations are underway for the 10<sup>th</sup> Citizens Police Academy and the next Heartland Heroes Blood Drive. There will be applicant testing conducted on Wednesday February 5<sup>th</sup> at 0900 hours.

### PRESENTATION

Officer Herndon Spoke at “Fear to Freedom Event”, at Longwood University.

### NEIGHBORHOOD/DOWNTOWN WALK

Officers continue to conduct walk throughs at Shopping Centers, Fuqua School, Downtown, and local Apartment Complexes.

### PATROL OPERATIONS DIVISION (Commanded by Lieutenant Bobby Ragland)

	<b>April</b>	<b>March</b>	<b>Year to Date</b>
Calls for Service	556	517	2139
Property Checks	630	610	1876
Traffic Stops	321	497	1452
Uniform Traffic Summons	265	363	1090
Parking Tickets Issued	111	144	428
Felony Warrants	7	9	25
Misdemeanor Warrants	32	18	85
DUI Arrest	4	6	16
Accidents w/ Injury	4	5	19
Accidents w/o Injury	20	17	77

### SPECIAL OPERATIONS UNIT (Commanded by Lieutenant Chris Moss)

#### **Lieutenant C. W. Moss**

- Obtain by False Pretense / Under Investigation
- Cigarette Tax Stamp Inspection / Info Only

#### **Detective Sergeant David Ragland**

- Public Intoxication / Cleared by Arrest

#### **Detective Sammy Entrekin**

- No new cases for April

#### **Detective Albert Bappert**

- Forgery / Exceptionally cleared – Victim refused to cooperate
- Found Property – Property returned

### **Detective Chad Hudson**

- Distribute Marijuana / Distribute on or near school property / Under Investigation – Charges Pending

### **DEPARTMENT TRAINING** (Staff Officer Gary Williams)

The following training was completed in April:

Intoxilyzer Recertification – Cpt. Hogan, Ofc. Snead, Officer Bright, and Det. Bappert  
Narcan Instruction – Cpl. Bowles, Ofc. West, and Det. Bappert  
In-service (Online) - Det. D. Ragland and Officer Norman

**Total Training Hours: 54**

The following Instruction was completed in April:

- Field Force Operations - Det. Entrekin and Officer Williams
- Defensive Tactics - Det. Hudson

**Total Instruction Training Hours: 98**

***YTD Clearance Rate – 32%***

***Total Cases April - 6***

***Total Cases For 2025 – 45***

## **EMERGENCY COMMUNICATIONS CENTER**

(Commanded by Communications Manager Crystal Barton)

### **National Telecommunicators Week**

- Earlier this month, we celebrated National Telecommunicators Week with a staff meeting and dinner, generously sponsored by the Firefighter Association. The evening also included team-building activities that helped strengthen relationships and boost morale among our team members. We are deeply grateful for the many gestures of support and recognition from our community and partner agencies during this week. Their appreciation reinforces the vital role our communications team plays in public safety every day.







### **Training & Certification**

- Ellen Wallace successfully completed her Certified Training Officer (CTO) training through NENA (National Emergency Number Association), which was held in Bedford. This program is designed to equip experienced dispatchers with the skills to mentor and train new personnel, focusing on adult learning principles, evaluation techniques, and structured on-the-job training methods.
- Shannon Lashway completed Basic Dispatch School in Lynchburg. This program provides the essential knowledge needed for emergency communication, including call-taking, radio operations, and dispatch procedures. We're proud of her accomplishments and look forward to her continued growth.

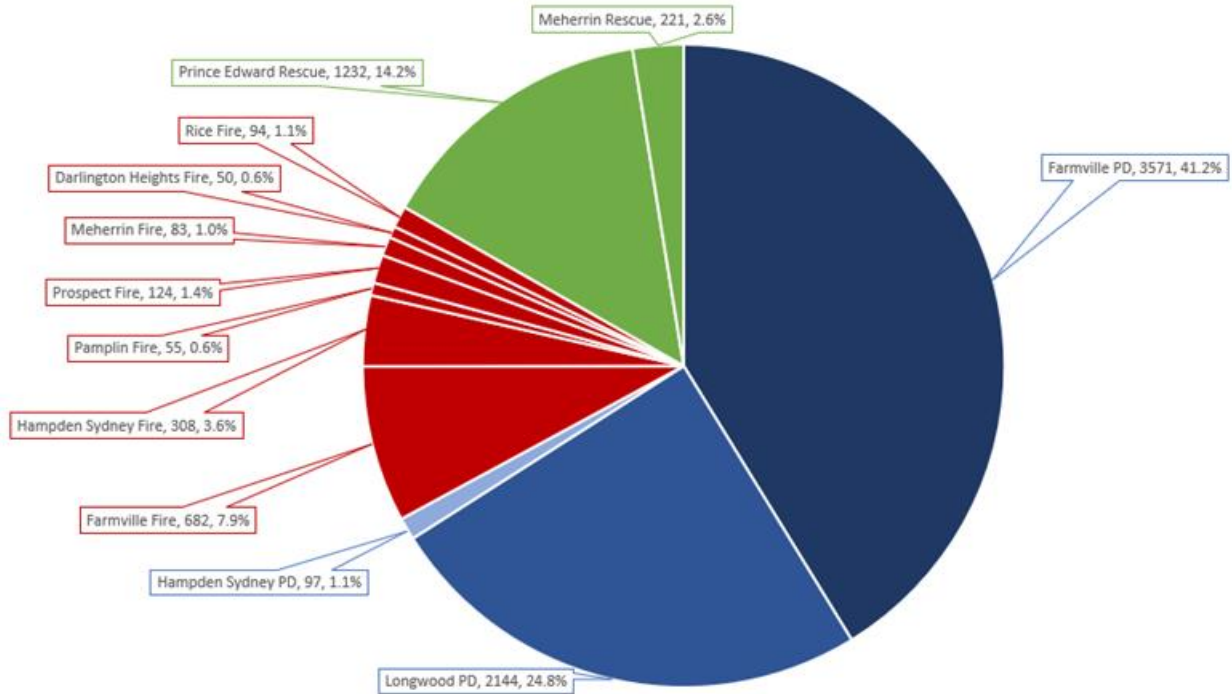
### **Staffing Update**

- We are pleased to welcome Charles Swanson as a new member of our communications team. He has begun his onboarding and initial training. Recruitment efforts continue as we seek to fill one full-time and one part-time Communications Operator position.

Throughout the month, our Communications Operators handled several difficult and emotional emergency calls, including some involving suicide and one that required CPR for an infant. These were very serious situations that needed calm thinking, quick action, and clear communication. Our staff stayed focused and professional, getting the right information fast and making sure help was sent right away. They also supported callers who were scared and upset, helping them stay calm until emergency crews arrived. We're proud of how our staff handled these tough calls and thank them for their hard work and dedication.

Calls For Service By Agency			
Agency	Mar-25	Apr-25	YTD
Farmville PD	1,014	877	3,571
Longwood PD	577	545	2,144
Hampden Sydney PD	20	24	97
<b>Total Law Enforcement</b>	<b>1,611</b>	<b>1,446</b>	<b>5,809</b>
Farmville Fire	137	169	682
Hampden Sydney Fire	65	61	308
Pamplin Fire	7	6	55
Prospect Fire	9	18	124
Meherrin Fire	19	8	83
Darlington Heights Fire	6	5	50
Rice Fire	17	11	94
<b>Total Fire</b>	<b>260</b>	<b>278</b>	<b>1,396</b>
Prince Edward Rescue	278	297	1,232
Meherrin Rescue	55	53	221
<b>Total Rescue</b>	<b>333</b>	<b>350</b>	<b>1,453</b>
<b>Total Calls For Service</b>	<b>2204</b>	<b>2074</b>	<b>8658</b>

YTD Calls For Service Per Agency  
(Farmville Fire and Hampden Sydney Fire also include Calls For Service for EMS First Responder Programs)

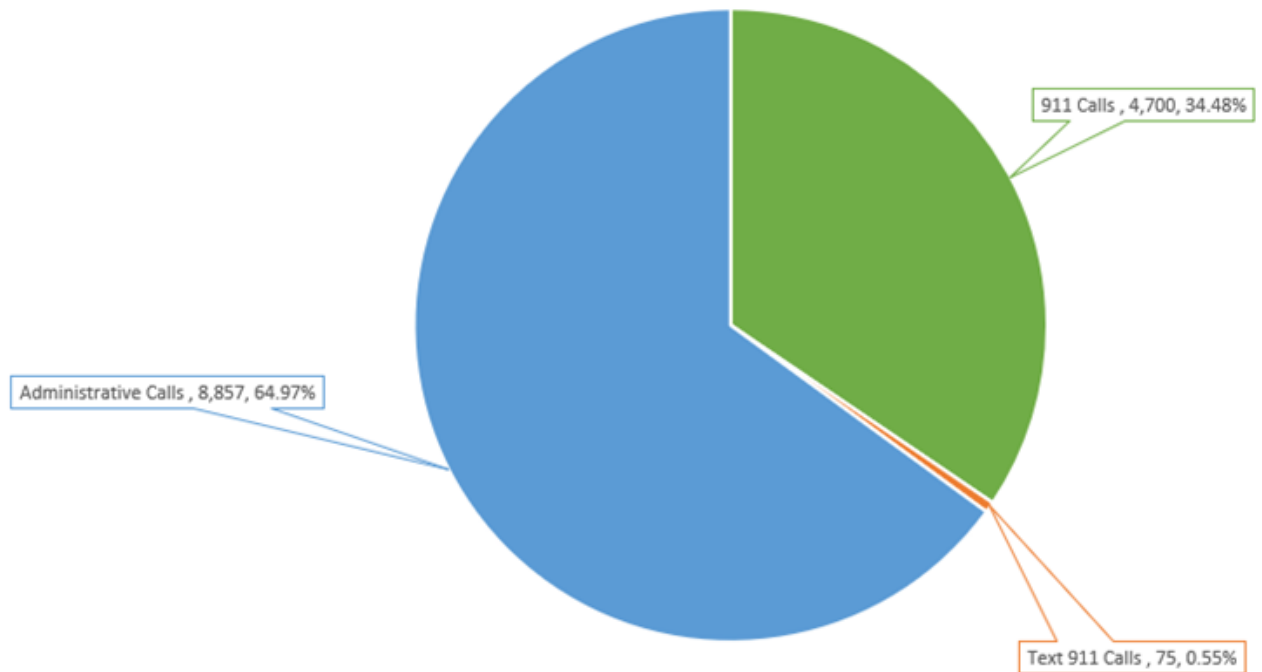


Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Farmville PD	808	872	1014	877									3571
Longwood PD	487	535	577	545									2144
Hampden Sydney PD	24	29	20	24									97
Farmville Fire	154	222	137	169									682
Hampden Sydney Fire	85	97	65	61									308
Pamplin Fire	8	34	7	6									55
Prospect Fire	25	72	9	18									124
Meherrin Fire	12	44	19	8									83
Darlington Heights Fir	6	33	6	5									50
Rice Fire	17	49	17	11									94
Prince Edward Rescue	297	360	278	297									1232
Meherrin Rescue	47	67	55	52									221

Total Calls By Type			
Agency	25-Mar	25-Apr	YTD
911 Calls	1,046	1,235	4,700
Text to 911	11	23	75
Administrative Calls	1,628	3,425	8,857
<b>Total Calls to Agency</b>	<b>2685</b>	<b>4683</b>	<b>13632</b>

FECC TOTAL MONTHLY CALLS BY TYPE													
Phones	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
911 Calls	1,097	1,322	1,046	1,235									4,700
Text 911 Calls	47	17	11	23									75
Administrative Calls	3,426	3,803	1,628	3,425									8,857

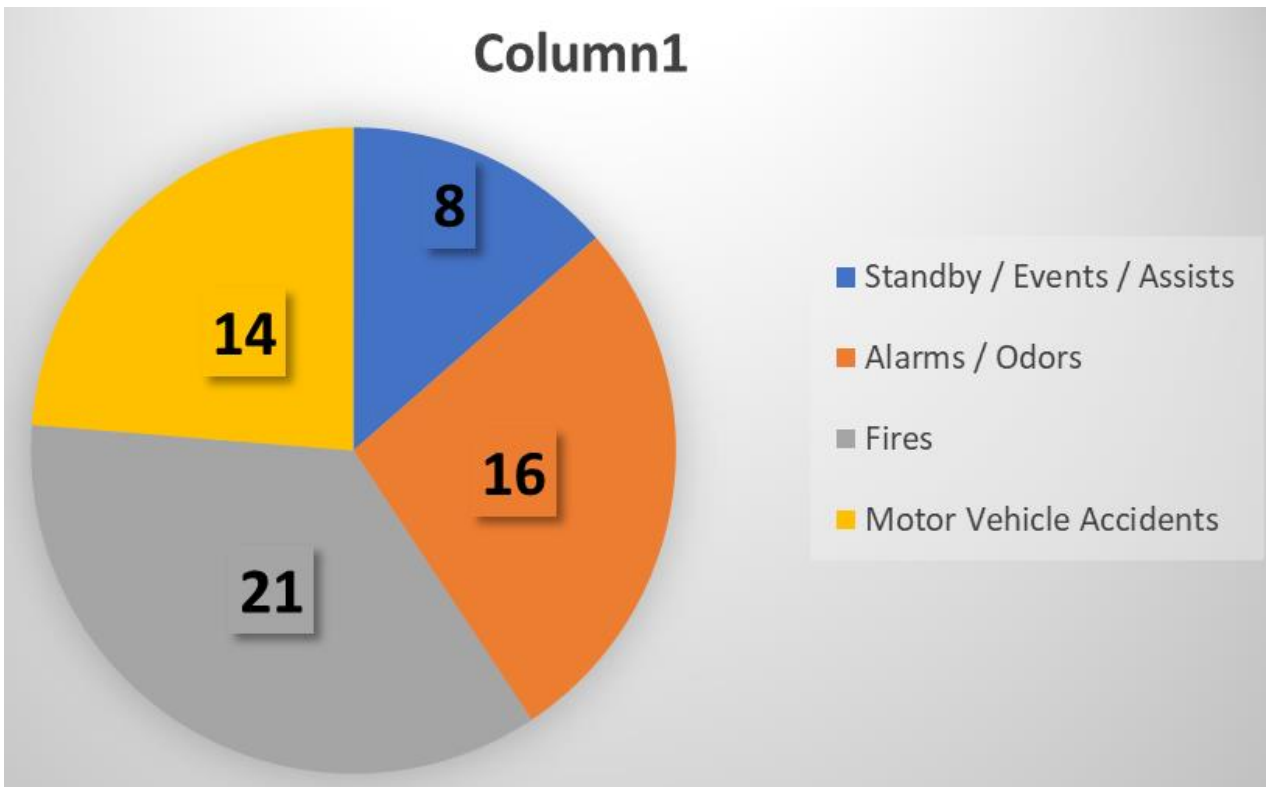
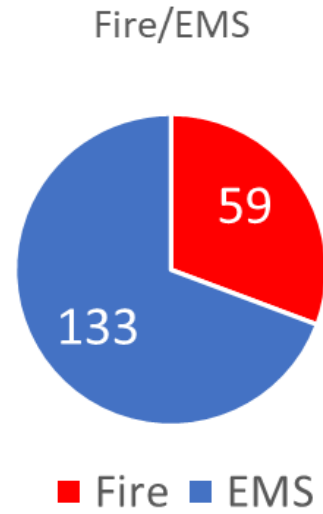
Total Agency Calls Answered YTD



## VI. FARMVILLE FIRE DEPARTMENT

Total Calls:  
192

Total Training Hours:  
141



**EMS CALLS FOR SERVICE:**

Abdominal Pain: 2	Chest Pains: 11	Pain: 11
Allergic Reaction: 1	Choking: 0	Police Dept. Related: 9
Altered Mental: 4	Cardiac Arrest: 0	Pregnancy: 0
Animal: 2	Diabetic: 4	Seizure: 10
Assault: 0	Difficulty Breathing: 15	General Sickness: 3
Back Pain: 0	Fall: 25	Stroke: 3
Bleeding: 5	Medical Alarm: 4	Trauma: 2
Burns: 0	Overdose: 4	Unconscious: 9
	Gynecology: 0	Unknown Problem: 8

**COMMUNITY EVENTS:**

- Jersey Mike’s Fundraiser
- Calvary Chapel
- Longwood Dining Hall Recruitment
- UVA Dialysis Fire Drill/Training
- Prince Edward High School Career Fair
- Longwood CHI Bon Fire



**INSPECTIONS:**

The following fire inspection(s) were completed in April:

- Spoonful of Buttercream
- Wells Fargo Bank
- Ellett's Embroidery
- Sterling Legal
- Key Office
- Centra Pace
- Davenport & Co
- Terri Wilson
- Antiques on Main
- Amish Originals
- Wellness & Professional Center
- Discount Fabrics
- Sassy Sisters
- One19
- Talley Jewelry
- Lex on Main
- Century 21
- Long & Foster
- Bank of Charlotte County
- Caryn's Bridal
- Creative Learning Center
- Brookview (Follow-up)
- Kamp Hiraya (Follow-up)
- The Brew House (Follow-up)
- Farmville Barber Shop (Follow-up)
- Red Door 104 (Follow-up)
- Blake & Grey (Follow-up)
- Follett (Follow-up)

**TRAINING:**

During the month of April our members participated in training on:

- Firefighter 1 Course – 4 members
- High Rise Operations
- Ladder Truck Operations
- Search

### **Firefighter at the scene of a structure fire.**



## **VII. RECREATION DEPARTMENT**

### **EVENTS**

- The Heart of Virginia 5k/10k will take place on September 13<sup>th</sup>. The registration is available on the Heart of Virginia Website, and we will have a corresponding link on our website to promote the program.
- The Jingle Bell Race will take place on December 13<sup>th</sup>, 2025, and the registration will open the week of July 1<sup>st</sup>. We will provide a similar link on our website to the Heart of Virginia Race.

### **PROFESSIONAL DEVELOPMENT**

First Aid/AED training for the Parks and Recreation Department will take place on May 13. This is precautionary due to the variety of programs and the people attending those events.

## PROGRAMMING

- Parks and Recreation and Fit Academy will be working on a Field Day program
- Summer Camp Registrations will be closing on May 9<sup>th</sup> and here are the following numbers as of May 1<sup>st</sup>:
  - Survival of the Kiddest - May 27<sup>th</sup> - May 30<sup>th</sup> Full Camp (34 campers)
  - First Responders Camp - June 2<sup>nd</sup> - June 5<sup>th</sup> Full Camp (34 campers)
  - Adventure Quest - June 9<sup>th</sup> - June 12<sup>th</sup> 31 campers
  - Trailblazers - June 23<sup>rd</sup> - 26<sup>th</sup> Full Camp (34 campers)
  - Nature Explorers - July 7<sup>th</sup> - July 10<sup>th</sup> 25 campers
  - Outdoor Adventure- July 14<sup>th</sup> - July 17<sup>th</sup> Full Camp (34 campers)
  - Full S.T.E.A.M. Ahead- July 21<sup>st</sup> - July 24<sup>th</sup> Full Camp (34 campers)
- Adult Softball League registration has been extended and will close May 2<sup>nd</sup>. The league starts on May 5<sup>th</sup> and will end on June 25<sup>th</sup>.
- Football and Cheerleading registrations and now open and will close on August 8<sup>th</sup>. The first day of practice will be on July 28<sup>th</sup>.
- Preliminary meetings took place on scheduling Volleyball Practices and Games for the upcoming year. Equipment for the program will be purchased at the start of the fiscal year. The tentative layout for the program is the following:
  - Registration will open late September/early October and end mid-November
  - Initial meetings of coaches and players in Early December
  - Season will take place in Early January and end Late February/Early March
  - Games will take place at Fuqua on Saturdays throughout the day
  - Currently arranging practice locations and times.

## CLASSES:

Program Fees: \*\*These may be paid on a weekly or monthly basis\*\*

- Karate with Travis Harris at South St Conference Center
  - Tues/Thurs 7:00 PM – 9:00 PM \$5 per class
    - 12-18 participants per class
- Indoor Walking at the Sports Arena
  - Tuesday - Thursday 9:00 AM – 1:00 PM Free
    - The program will close on March 27 due to program scheduling
    - The program will reopen on August 11, 2025
- Pickleball at South Sports Arena
  - Tuesday - Thursday 2:00 PM – 5:00 PM Wednesday 6:00 PM – 8:00 PM
    - \$2 per session
    - The program will close on March 27 due to program scheduling
    - The program will reopen on August 12, 2025

### **PARKS:**

- We will have a meeting with the Lions Club on May 6<sup>th</sup> regarding Lions Park. We will discuss potential ideas for the area and upcoming programs within the Parks and Recreation Department.
- We are reaching out for quotes on the Pump Track for the upcoming fiscal year. In addition, we are reaching out to companies on the following projects in the coming years:
  - Covered Basketball court with a pickleball/tennis court area
  - Layout design of Wilck's Lake area for adequate spacing for current and future projects

### **MARKETING:**

- The recreation website has received a lot of traffic due to the option of paying online. It has made it easier for the public to have access to registrations, information, and program schedules. This has also reduced the number of in-person payments and paper registrations.
- We are reaching out the Edmunds for the analytics so we can verify daily, and monthly traffic generated by the website.
- Recreation Specialist Jeff Kinne was on the radio to promote upcoming programs, and Recreation Technician Krystle Watkins has been working on promotional flyers, social media interactions, and meeting with local groups and businesses for partnership and programming opportunities.

### **COMMUNITY RELATIONS AND PARTNERSHIPS :**

- Recreation Technician Krystle Watkins has been working on partnering with local groups and businesses for our upcoming classes and programs. Some of the outreach we are developing for the upcoming year includes:
  - Elderly programming with Crossroads, PSR, and Woodlands
  - Farmville Community Garden partnership
  - Elderly Socialization programs (Board Games, Grandparent/Grandchildren program)
  - Helton House on volunteering opportunities
  - Crossroads on Mental Health Educational Series
- With the registration website running, we are looking for a way for the community to interact and be aware of upcoming events/programming that are available. The different methods we are looking at are sponsorship/donation information, registration for events (i.e., Halloween Parade, Easter Egg Hunt), and other avenues of communication.