

**Town of Farmville Planning Commission Minutes
Meeting held at
The Town Hall, Town Manager's Conference Room
Tuesday, May 18, 2010 at 12:00 (noon)**

Members Present: Edward Gordon, Andy Andrews, Sam Wilson Jr., Gerry Spates, Dan Dwyer

Members not present: Lloyd McKay

Staff: Cindy Morris, Town Planner, Megan Douglas, Administrative Assistant

The meeting began at 12:10 p.m.

Review and approval of Minutes:

The meeting began with Mrs. Morris asking the Planning Commission for approval of the minutes from the March 16, 2010 meeting. There being no changes or corrections, Mr. Wilson made the motion to approve the minutes as presented. Dr. Gordon seconded the motion and the motion carried by all other members.

Conditional Use Permit Application (CUP) on behalf of Vara Bonagiri, MD at 1402 Milnwood Road:

Mrs. Morris informed the Planning Commission that the information included in the packet is for information purposes. The Town received a request from Vara Bonagiri, MD at 1402 Milnwood Road to utilize the existing building as a residence and construct up to three (3) additional buildings for office space. Mrs. Morris stated that at the time the packet was sent to the Planning Commission Members the Conditional Use permit (CUP) application was pending Council action. At the Council meeting held on May 17, 2010, Council did grant a CUP with the following conditions; a privacy fence, landscaping and a deceleration lane. Plans are to be submitted to the Town for review and approval. Discussion also included storm water drainage and several Planning Commission members questioned whether the Town had received any other opposition to this project. Mrs. Morris confirmed that the Town received one (1) opposition to this project. As follow-up discussion, it was reiterated that this property is in a B-4 zone and this zone allows for professional offices with a conditional use permit.

Conditional Use Permit Application (CUP) on behalf of Brian Eckert at 1000 S. Main Street:

Mrs. Morris informed the Planning Commission that the information included in the packet was for information purposes only. Brian Eckert has requested a CUP at 1000 South Main Street to demolish the existing residence and construct a business structure facility with 2nd floor being residential. Discussion took place concerning the proposal Mr. Eckert presented at the last Planning Commission meeting that included apartments on the second floor of the building. It was discussed that in a B-4 zone the zoning ordinance does not allow for a mixed use (residential). The request for this Conditional Use Permit (CUP) has been pending for a several weeks. The Town is waiting on additional information from Mr. Eckert as to whether he can sublet his lease at his current location at Mid Town Square.

Recommendation to Council for appointment of Planning Commission Member to Board of Zoning Appeals:

Mrs. Morris noted that this is included in the packet for information to the Planning Commission. At the last Planning Commission meeting on March 16, 2010, the Planning Commission recommended to Council to appoint Mr. McKay to the Board of Zoning Appeals. Council approved the recommendation at their April 14, 2010 meeting. Mrs. Morris reminded the Commission that Virginia code requires one (1) member of the Planning Commission to serve on the Board of Zoning Appeals.

Town Council advertising for persons interested in serving on the Farmville Planning Commission:

The Planning Commission recommended at their March 16, 2010 meeting for Council to approve advertising for two (2) additional members, to the Planning Commission. The Town has advertised in the Farmville Herald looking for community residents interested in serving on the Farmville Planning Commission. A Farmville resident, Mr. Dan Dwyer responded to the advertisement and Town Council formally appointed Mr. Dwyer at the Council meeting held on May 17, 2010, to serve on the Planning Commission. Town Council will continue the advertisement until the second position is filled.

Proposed schedule for 2010/2011 Planning Commission Dates:

Mrs. Morris noted that the proposed dates are included in the back of the agenda packet and ask that the Planning Commission review those dates. The Planning Commission discussed the proposed dates for the upcoming fiscal year and it was suggested that the Planning Commission meeting time be changed from 12:00 noon to 9:00 a.m., but continue to have the bi-monthly meetings on the third Tuesday of every other month. Several Commissioners felt that the 12:00 noon meeting time was more suitable for their schedules. It was the consensus of the Planning Commission to keep the meeting time at 12:00 noon and all Planning Commissioners agreed on the proposed schedule for the upcoming fiscal year.

Mrs. Morris reminded the Commission of the next regular scheduled meeting, which is scheduled for Tuesday, July 20, 2010 at 12:00 noon.

Other business:

The Planning Commission had much discussion on the Milnwood Road Project. Mr. Wilson inquired about when construction would begin and safety during construction. Dr. Gordon inquired about a sidewalk being included into the project. Mr. Spates commented that there would not be a bicycle trail or pedestrian walk included in the project. Mr. Spates indicated that a substantial amount of right of way would be needed to incorporate a multi- purpose trail or sidewalk into the Milnwood Project. Mr. Spates made a motion for the Planning Commission to recommend to Town Council that as property is developed along Milnwood Road, the developer designate ten feet (10') of right of way to allow for a future sidewalk. Mr. Wilson seconded the motion with all other members voting "aye".

There being no further business, Dr. Gordon made the motion to adjourn the meeting at 12:35 p.m. Mr. Wilson seconded the motion, and all other members approved.

Andy Andrews, Chairman

Gerald J. Spates, Secretary