

**REGULAR MONTHLY MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON APRIL 14, 2010**

At the regular monthly meeting of the Farmville Town Council held on Wednesday, April 14, 2010, in the Town Hall Council Chambers located at 116 North Main Street, Farmville. There present were Mayor S.C. Newman, Jr., presiding and Council members S.B. Thompson, T.M. Pairet, O.S. Overton, A.D. Reid and E.I. Gordon. Also in attendance were Town Manager, Gerald Spates, Chief of Police, Douglas Mooney, Director of Public Works, Robin Atkins, Deputy Town Treasurer, Audrey Napier, Town Planner, Cindy Morris and Town Attorney, Donald Blessing. Council members D.E. Whitus and D.L. Hunter were absent.

Mayor Newman called the meeting to order. Reverend Jim Price offered the opening prayer and Council member Reid led the Pledge of Allegiance.

Guests present were asked if they wished to address Council. Mr. Hunter Watson spoke of his concerns with the development of the downtown business area. He proposed Town Council initiate a major new effort to set standards in the appearance of the buildings. He also asked Town Council to consider removing all parking meters from the downtown area saying it would send a message welcoming customers to shop in the downtown district.

On motion by Mrs. Thompson, seconded by Mr. Pairet and with all Council members voting "aye", the minutes of the March 10, 2010 regular Council meeting were approved, as previously presented to each Council member.

On motion by Mr. Reid, seconded by Dr. Gordon and with all Council members voting "aye", the minutes of the March 25, 2010 special Council meeting were approved, as previously presented to each Council member.

On motion by Mr. Reid, seconded by Dr. Gordon and with all Council members voting "aye", the minutes of the March 31, 2010 reconvened Council meeting were approved, as presented to each Council member.

On motion by Dr. Gordon, seconded by Mr. Pairet and with all Council members voting "aye", the minutes of the joint Farmville Town Council and Prince Edward County Board of Supervisors informational meeting were approved, as presented to each Council member.

On motion by Mrs. Thompson, seconded by Mr. Reid and with a recorded vote with Council members Gordon, Pairet, Overton, Reid and Thompson voting “aye”, Council approved the Treasurer’s Report.

On motion by Mr. Pairet, seconded by Mrs. Thompson and with a recorded vote with Council members Thompson, Pairet, Overton, Reid and Gordon voting “aye”, Council approved the payment of the following bills:

*(Bills Printed In Minute Book)*

**DEPARTMENTAL MONTHLY REPORTS**

Members received copies of the following monthly reports:

- Building Official’s Report
- Property Inspector’s Report
- Recreational Report

Mr. Spates provided a verbal update in the status of the High Bridge Trail.

**REQUEST FOR CONDITIONAL USE PERMIT ON BEHALF OF DR. VARA BONAGIRI**

On motion by Dr. Gordon, seconded by Mr. Reid and with all Council members voting “aye”, members supported the recommendation of the Farmville Planning Commission and authorized advertisement of a Public Notice for a conditional use permit on behalf of Vara Bonagiri, MD. Dr. Bonagiri has requested a conditional use permit to construct up to three (3) office buildings at 1402 Milnwood Rd. (tax map and parcel #023A13-4-45). This property is zoned B-4 and allows for professional offices with a conditional use permit. Members also requested that Dr. Bonagiri and his representatives be present at Council’s May 12, 2010 meeting in order to present the site plan and to answer any questions.

Council had referred this matter to the Farmville Planning Commission. The Commission’s recommendation was to proceed with advertisement of the Public Notice, post the property and notify adjacent property owners of the pending request by certified mail. Council was informed that this request does not have to be referred back to the Farmville Planning Commission. Conversations took place regarding concerns with entrance into the property and adequate parking. The Town Manager said the Town has adopted the Virginia Department of Transportation standards and those requirements along with the Town’s zoning ordinances would have to be met. In conclusion, he said a staff report will be provided at Council’s May work session with recommendations on fencing, landscaping and the turn lane entrance into the property.

**REQUEST FOR ZONING AMENDMENTS AND A CONDITIONAL USE PERMIT ON BEHALF OF MR. BRIAN ECKERT**

At the recommendation of the Town Manager, Council moved to continue this matter.

**APPOINTMENT TO THE FARMVILLE BOARD OF ZONING APPEALS**

On motion by Dr. Gordon, seconded by Mr. Pairet and with a recorded vote with Council members Gordon, Reid, Overton, Pairet and Thompson voting “aye”, Council supported the recommendation of the Farmville Planning Commission and agreed to request the Circuit Court of Prince Edward County appoint Mr. Lloyd McKay to the Farmville Board of Zoning Appeals. Once appointed, Mr. McKay will be filling the seat vacated by Mr. W.W. Bell. Mr. McKay’s term will run through December 31, 2010.

At Council’s regular meeting held on March 10, 2010, this matter was referred to the Farmville Planning Commission for their recommendation to Town Council. Farmville Town Code **Section 29-411. Appointment and term** requires one member of the Farmville Board of Zoning Appeals be a member of the Planning Commission. The Commission met on March 16, 2010 and unanimously agreed to recommend that Town Council select Mr. McKay as a candidate to serve on the Farmville Board of Zoning Appeals.

**STREETLIGHT POLICY**

On motion by Mr. Pairet, seconded by Mr. Overton and with a recorded vote with Council members Pairet, Overton, Thompson, Gordon and Reid voting “aye”, Council adopted the following streetlight policy:

**STREETLIGHT POLICY  
FOR THE INSTALLATION OF STREETLIGHTS  
IN NEW SUBDIVISIONS**

Based on public safety needs, the Town of Farmville requires that developers of new subdivisions install streetlights at intersections and cul-de-sacs. Additionally, streetlights may be required based on public safety needs at the discretion of the Town Manager.

Under the provisions of the Town of Farmville Streetlight Policy, developers of subdivisions are responsible for all design and installation costs of streetlights on public streets related to their projects.

Streetlight layout plans must be submitted to the Town Manager’s Office for review and approval.

Mr. Spates reported that the Farmville Planning Commission recommended Town Council adopt the streetlight policy proposed by staff. He said all streetlight plans would be

submitted to the Farmville Planning Commission and Town Council prior to approving subdivision development plans.

**REQUEST ADDITIONAL MEMBERS BE ADDED TO THE FARMVILLE PLANNING COMMISSION**

On motion by Mrs. Thompson, seconded by Dr. Gordon and with all Council members voting “aye” members followed the recommendation of the Town Manager and agreed to add two (2) additional members to the Farmville Planning Commission.

**REQUEST AUTHORIZATION TO ADVERTISE VACANT POSITIONS ON THE FARMVILLE PLANNING COMMISSION**

On motion by Mrs. Thompson, seconded by Dr. Gordon and with all Council members voting “aye”, members authorized advertisement for community residents interested in serving on the Farmville Planning Commission.

**RESOLUTION AUTHORIZING DEED OF EASEMENT OF RACE STREET ON BEHALF OF LONGWOOD UNIVERSITY**

On motion by Dr. Gordon, seconded by Mr. Overton and with all Council members voting “aye”, members agreed to adopt a resolution authorizing the deed of easement of Race Street.

At Council’s March 10, 2010 regular Council meeting, Council granted an easement request for Race Street on behalf of Longwood University. The University has installed an underground steam tunnel along Race Street between Redford and Franklin Streets. The Town Manager reported that the Attorney General for Longwood University is requesting Town Council adopt the below resolution in order to complete the transaction.

**RESOLUTION  
OF THE TOWN OF FARMVILLE, VA  
AUTHORIZING DEED OF EASEMENT**

**WHEREAS**, Longwood University (the “University”) wishes to continue to expand services to students, employees, and

**WHEREAS**, the Town of Farmville, Virginia (the “Town”) wishes to support the University the same; and

**WHEREAS**, the University has found it necessary to install an underground steam tunnel along Race Street between Redford and Franklin Streets to provide services to University facilities.

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. That the Farmville Town Council hereby authorizes the conveyance of an easement along Race Street between Redford and Franklin Streets, as shown on the attached drawing; and,
2. That the Farmville Town Manager is hereby authorized and directed to execute and deliver the required Deed of Easement; that the Town Manager is further authorized to execute all other documents that may be reasonably required; and that the Town Clerk is authorized to affix the Seal of the Town upon the face of said Deed of Easement.

### **VML 2010 POLICY COMMITTEE NOMINATIONS**

On motion by Mr. Reid, seconded by Mrs. Thompson and with all Council members voting “aye”, Council moved to recommend Council member, Sally Thompson to the Virginia Municipal League 2010 *Community and Economic Development Policy Committee*.

On motion by Mr. Pairet, seconded by Dr. Gordon and with all Council members voting “aye”, Council moved to recommend Council member, Donald Hunter to the Virginia Municipal League 2010 *Environmental Quality Policy Committee*.

On motion by Mrs. Thompson, seconded by Dr. Gordon and with all Council members voting “aye”, Council moved to recommend Council member David Whitus to the Virginia Municipal League 2010 *Finance Policy Committee*.

On motion by Mr. Pairet, seconded by Mr. Reid and with all Council members voting “aye”, Council moved to recommend Council member, Dr. Edward Gordon to the Virginia Municipal League 2010 *General Laws Policy Committee*.

On motion by Mr. Pairet, seconded by Mr. Overton and with all Council members voting “aye”, Council moved to recommend Council member and Vice Mayor, A.D. Reid to the Virginia Municipal League 2010 *Human Development and Education Policy Committee*.

On motion by Mr. Reid, seconded by Mr. Overton and with all Council members voting “aye”, Council moved to recommend Council member, Tommy Pairet to the Virginia Municipal League 2010 *Transportation Policy Committee*.

### **PROPOSED 2010-2011 FARMVILLE TOWN BUDGET**

Members agreed to reconvene this meeting on Monday, April 24, 2010 at 6:00 pm in order to discuss the proposed 2010-2011 Farmville Town Budget.

### **VEHICLE DECALS**

Mr. Spates provided members with a verbal update on an arrangement he is working on with Prince Edward County Administrator, W. Wade Bartlett regarding vehicle decals. He said Mr. Bartlett has agreed to add the Farmville vehicle decal fee to the County's personal property tax bill and Prince Edward County Treasurer, Mable Shanaberger has agreed to collect the revenue on behalf of the Town of Farmville. He said the process is still in the planning stages but from conversations with Mr. Bartlett, the computer program should cost approximately \$500.00 and the Town will pay a percentage of the collected revenue to the Prince Edward County Treasurer's Office. It is expected that this will be the last year that the Town of Farmville will issue vehicle decal stickers. Council members expressed support of the proposed agreement and directed the Town Manager to write letters of appreciation to the County Administrator and County Treasurer.

**PRINCE EDWARD FARMVILLE YOUTH ASSOCIATION**

On motion by Dr. Gordon, seconded by Mr. Pairet and with all Council members voting "aye", members agreed to waive the soccer field water usage fee at the Field Of Dreams on behalf of the Prince Edward Farmville Youth Association.

Members voiced support of their decision based on their annual appropriation of free water and sewer services to the YMCA.

**REQUEST USE OF HUDSON STREET RIGHT OF WAY – MR. RICHARD CRALLE**

On motion by Dr. Gordon, seconded by Mr. Pairet and with all Council members voting "aye", Council approved a request on behalf of Mr. Richard Cralle to construct a false gate of decorative brick pillars on the town's right of way on Hudson Street.

Members were informed that Hudson Street is not an open street; it dead-ends into the town's right of way. Mr. Cralle is interested in "dressing up" his property. The brick pillars will be spaced to allow passage of wide trucks and emergency vehicles. The Town Manager recommended approval saying he had checked with the adjacent property owners and received no negative comments.

**THE TOWN MANAGER AND/OR STAFF PROVIDED A VERBAL UPDATE ON THE FOLLOWING:**

- Police Officer, Albert Bappert will be awarded the 2009 Officer of the Year for Farmville
- Milnwood Road – 35 mph speed limit and community meeting
- VDOT recently installed a no U-Turn sign on South Main Street, just outside town limits
- Metered Municipal Parking Lot opens May 3, 2010
- Renovations on banquet facility at the Farmville Municipal Golf Course
- High Bridge Trail

- ICA facility
- PHI is awarded emergency flight service contract with Southside Community Hospital – Centra Health
- Virginia Department of Transportation – street condition report

**FARMVILLE TOWN COUNCIL MEMBERS COMMENTED OR INQUIRED ON THE FOLLOWING MATTERS:**

- Spoke favorably of recent joint Town and County meeting

**CLOSED SESSION – PERSONAL MATTERS**

On motion by Dr. Gordon, seconded by Mr. Reid and with all Council members voting “aye”, Council went into closed session pursuant to **Section 2.2-3711.A.4** of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: five

MOTION: Gordon

SECOND: Reid

AYES: Thompson, Pairet, Overton, Reid and Gordon

NOES: none

ABSENT DURING VOTE: Whitus and Hunter

ABSENT DURING MEETING: Whitus and Hunter

---

Clerk

On motion by Mr. Pairet and seconded by Dr. Gordon the meeting was recessed at 8:40 pm until 6:00 pm on Monday, April 24, 2010.

---

Mayor S.C. Newman, Jr.

---

Lisa M. Hricko, Clerk