

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 14, 2011

At the regular meeting of the Farmville Town Council held on Wednesday, December 14, 2011, at 7:00 pm, in the Council Chambers of the Town Hall located at 116 North Main Street, Farmville, VA, there were present Mayor S.C. Newman, Jr., presiding and Council members D.E. Whitus, D.L. Hunter, S.B. Thompson, T.M. Pairet, A.D. Reid, and E.I. Gordon. Council member O.S. Overton was absent.

Staff present were Town Manager, Gerald Spates; Town Attorney, Donald Blessing; Town Treasurer, Carol Anne Seal; Chief of Police, Douglas Mooney; Director of Public Works, Robin Atkins; Town Planner, Cindy Morris and Town Clerk, Lisa Hricko.

Mayor Newman called the meeting to order. Mr. Whitus gave the invocation, and Mr. Reid led the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Mayor Newman announced the public comment period. No one present wished to address Town Council.

REQUEST APPROVAL OF MINUTES OF THE NOVEMBER 9, 2011 REGULAR COUNCIL MEETING

On motion by Mr. Whitus, seconded by Mr. Reid, and with Council members Whitus, Thompson, Pairet, Reid, and Gordon voting “aye”, and Council member Hunter “abstaining”, stating he was not present at the meeting, the minutes of the November 9, 2011 regular Council meeting were approved, as previously presented to each Council member.

REQUEST APPROVAL OF THE MINUTES OF THE NOVEMBER 16, 2011 SPECIAL COUNCIL MEETING

On motion by Mr. Hunter, seconded by Mrs. Thompson, and with all Council members voting “aye”, the minutes of the November 16, 2011 special Council meeting were approved, as previously presented to each Council member.

REQUEST APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2011 REGULAR WORK SESSION MEETING

On motion by Mr. Reid, seconded by Mr. Hunter, and with all Council members voting “aye”, the minutes of the December 7, 2011 regular work session meeting were approved, as previously presented to each Council member.

REQUEST APPROVAL OF THE TREASURER’S REPORT

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 14, 2011

On motion by Mr. Whitus, seconded by Mrs. Thompson, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting “aye”, Council approved the Treasurer’s Report, as presented.

REQUEST APPROVAL OF PAYMENT OF THE NOVEMBER 2011 BILLS

On motion by Dr. Gordon, seconded by Mr. Reid, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting “aye”, Council approved payment of the bills, as amended.

(Bills Printed in Minute Book)

DEPARTMENTAL MONTHLY REPORTS

Members received copies of the following monthly reports:

- Building Official’s Report
- Property Inspector’s Report
- Recreation Activity Report
- Recycling Report
- Parking Meter Tally

REQUEST ADOPTION OF RESOLUTION IN SUPPORT OF THE GRANT APPLICATION TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE MOTON MUSEUM

On motion by Mrs. Thompson, seconded by Mr. Hunter, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting “aye”, Council adopted the following resolution in support of the construction of the Civil Rights In Education Heritage Trail Tourist Center at the Moton Museum, and agreed that the Town would act as the fiscal agent should the grant be awarded:

**A RESOLUTION
OF THE FARMVILLE TOWN COUNCIL, VIRGINIA**

**VIRGINIA DEPARTMENT OF TRANSPORTATION
ENHANCEMENT GRANT PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Department of Transportation Enhancement Grant Program was created to help foster economic development and revitalization of transportation facilities throughout the Commonwealth; and

WHEREAS, the Robert Russa Moton Museum would like to submit a grant application in the amount of \$302,662 to the Virginia Department of Transportation, due November 1, 2011.

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 14, 2011

NOW, THEREFORE, BE IT RESOLVED, that the Farmville Town Council, does hereby support a grant application to the Virginia Department of Transportation for the construction of a Civil Rights In Education Heritage Trail Tourist Center at the Moton Museum, located in the Town of Farmville; and

BE IT FURTHER RESOLVED, that the Town of Farmville does hereby agree to act as the fiscal agent for the Civil Rights In Education Heritage Trail Tourist Center at the Moton Museum should the grant be awarded. The required twenty percent (20%) match by the Enhancement Program will be provided by the Moton Museum through private donation. As the owner and applicant, the Moton Museum will be responsible for future maintenance and operating costs of the completed project; and

BE IT FURTHER RESOLVED, that the Farmville Town Council does hereby authorize the Farmville Town Manager to sign all necessary grant documents to execute the application and grant contract, if awarded.

Adopted this 14th day of December, 2011, Farmville, Virginia, by the Town Council of the Town of Farmville.

APPROVED:

ATTEST:

S.C. Newman, Jr., Mayor

Lisa M. Hricko, Clerk

The Robert Russa Moton Museum and the Farmville Town Council held a joint public hearing this evening. Mr. Lacy Ward Jr., Director of the Robert Russa Moton Museum spoke of the proposed project. There were no public comments made.

REQUEST FOR A CONDITIONAL USE PERMIT ON BEHALF OF FARMVILLE TOWNES, LLC

On motion by Mr. Whitus, seconded by Mrs. Thompson, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting “aye”, Council agreed to follow the recommendation of the Farmville Planning Commission and approved a conditional use permit on behalf of Farmville Townes, LLC (Sunchase). The conditional use permit is to construct residential townhouse dwellings at Sunchase, located on the east side of Sunchase Boulevard -Parcel 23A9-A-27-A8 containing 7.008 acres and Parcel A23A9-A-27-A containing 19.10 acres. This property is zoned Residential District R-4 and allows for multiple family dwellings with a conditional use permit.

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 14, 2011

Mr. Spates reported that at the November Council meeting this matter was referred to the Farmville Planning Commission and Council authorized advertisement of a public notice. He said that the Commission has recommended Town Council grant the conditional use permit.

Mr. Trey Steigman, Vice President of Development for Management Services Corporation addressed Town Council. (Management Services Corporation is the developer of Sunchase.) He provided an overview of the project. Mr. Steigman said the proposed townhouse subdivision consists of two (2) lots. The first is 7.008 acres and the second is 19.10 acres and totals 26.108 acres, both of which are in a R-4 residential zone. The proposed townhouses will be located on the east side of Sunchase Boulevard. Phase one (1) of the project consists of eighteen (18) townhomes.

ALLEYWAY UPDATE

Mr. Spates reported that this matter has been resolved and no further action by Council is required.

REQUEST TO CONSIDER ADOPTING A LEAF ORDINANCE

Members were provided with a copy of a letter from a resident requesting Town Council consider adopting an ordinance requiring residents to rake their leaves during the leaf falling season. Mr. Spates said he has researched this issue and has not found a locality in Virginia that has a leaf ordinance. He said the letter addresses concerns with her neighbor's leaves blowing in her yard after she has raked her lawn. Mr. Spates suggested that this issue be addressed by the Town Manager. Council supported his recommendation.

REQUEST AUTHORIZATION OF PAYMENT FROM THE NARCOTIC'S FUND

On motion by Mr. Hunter, seconded by Mr. Whitus, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting "aye", Council authorized a payment from the Narcotic's Fund of \$300.00 to Third Street Wrecker for the towing of three (3) vehicles.

REQUEST TO CONSIDER CHARGING A CREDIT CARD CONVENIENCE FEE

On motion by Dr. Gordon, seconded by Mr. Hunter, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting "aye", Council followed the recommendation of the Town Treasurer and agreed to implement a credit card convenience fee to customers using credit cards for the payment of fees.

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 14, 2011

On payments made in the Treasurer's Office, in person, the customer will be charged a 2.5% credit card convenience fee and a 3% credit card convenience fee for payments made online or over the telephone.

Mr. Spates reported that in the month of October the Treasurer's Office collected \$20,541.97 from customers using credit cards for payments, at a cost to the Town of \$921.35 in credit card processing fees. He said many localities charge the customer the credit card processing fee. The Treasurer's Office contacted Cumberland and Prince Edward Counties, both charge the customer a credit card convenience fee.

REQUEST ADOPTION OF RESOLUTION RECOGNIZING AND COMMENDING
SHERIFF TRAVIS HARRIS, JR. ON HIS RETIREMENT

On motion by Mr. Whitus, seconded by Mrs. Thompson, and with a recorded vote with Council members Whitus, Hunter, Thompson, Pairet, Reid, and Gordon voting "aye", Council adopted the following resolution recognizing and commending Sheriff Travis Harris, Jr. on his retirement:

RESOLUTION
RECOGNIZING AND COMMENDING
SHERIFF TRAVIS HARRIS, JR.
ON THE OCCASION OF HIS RETIREMENT

WHEREAS, on December 31, 2011, Sheriff Travis Harris, Jr. will be retiring from his twelve year post as Sheriff of Prince Edward County, Virginia and

WHEREAS, Sheriff Harris began his law enforcement career as a Capitol Police Officer, and in 1976 began serving Prince Edward County; and

WHEREAS, Sheriff Harris is highly regarded by the citizens of Farmville, Virginia as a person of unquestioned integrity, and dedication to the sound principals of law enforcement; and

WHEREAS, Sheriff Harris's dedication, determination, and work ethics were impressive, and after his first term in office he had earned the trust and confidence of Prince Edward County and was reelected for three consecutive terms; and

WHEREAS, upon his retirement, Sheriff Harris had dedicated his life to law enforcement, serving this community for 35 years.

NOW, THEREFORE, BE IT RESOLVED that the Council of Farmville, Virginia commends the care, fortitude, and selfless dedication exhibited by Sheriff Travis Harris, Jr. in carrying out the difficult duties of his vocation for nearly four decades and extend to him their utmost appreciation for having so purely and truly defined for others the meaning of public servant.

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON DECEMBER 14, 2011

CERTIFICATION

At a regularly scheduled meeting of the Farmville Town Council held on December 14, 2011
this resolution was adopted by a vote of _____ to _____.

APPROVED:

ATTEST:

Sydnor C. Newman, Jr., Mayor

Lisa M. Hricko, Clerk

INFORMATION

Council members received copies of the following monthly reports:

- ICA monthly report
- Employee Overtime monthly report
- Members received copies of a letter from Ms. Allyson Johnson a Longwood University student, praising the Town and its Town Manager

THE TOWN MANAGER AND STAFF PROVIDED A VERBAL UPDATE ON THE FOLLOWING:

Mr. Spates updated Council on various Town projects. He spoke on the Milwood Road project, Streetscape II project, a grant the Town was awarded for the construction of the road by ICA facility and the compliments the Town has received on the Christmas lights on Main Street. Chief Mooney updated Council on the activities of the Farmville Police Department.

FARMVILLE TOWN COUNCIL MEMBERS INQUIRED OR COMMENTED ON THE FOLLOWING:

Mr. Hunter asked that a sidewalk be constructed on one side of Longwood Avenue.

There being no other business, the meeting was adjourned at 7:20 pm.

Mayor S.C. Newman, Jr.

Lisa M. Hricko, Clerk