



Town of Farmville

Application for Parade/Rally Permit

An Application for a parade permit shall be filed with the Town Manager not less than thirty days and no more than sixty days before the date on which it is proposed to conduct the parade.

General Information

(Please Print)

1. Applicant's Name: _____

Organization Conducting Event: _____

Address: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

2. Name of Person to Contact: _____

Contact Number: _____ Email: _____

3. Date of Event: _____ Time of Assembly: _____

4. Location by Street of Assembly Area: _____

5. Starting Time: _____ Terminate Time: _____

6. Dispersal Area: _____

7. Event Route: _____

8. Approximate Number of People: _____ Animals: _____ Vehicles: _____

Type of Animals: _____

9. Length of Event: _____

10. Will Event Occupy All or Only a Portion of the Width of the Street: _____

11. Will It be Necessary to Remove Parking from the Street (Please Check One): Yes [] No []

Signature of Applicant

Date

Terms & Conditions

The applicant must promptly reimburse the Town of Farmville for any and all damage of any kind to any property of the Town which may result from the use by the applicant of the Town's premises under the permission granted herein, and the applicant further agrees that it will not hold liable the Town for or in account of any losses or damage to property owned by it or controlled by the applicant or for or on account of any loss or damage sustained by the applicant as a result of injuries to employees or agents of the application.

The applicant agrees to indemnify, save and keep harmless the Town, its officers, agents and employees of and from any and all liabilities, liens, judgments, costs, damages and expenses which may be suffered by the Town and or any of its officers, agents or employees or which may accrue against or be charged to or recovered from the Town or any of its officers, agents, or employees for any damage caused by the applicant and or any of the applicant's officers, agents, employees or any other persons for whom the applicant is responsible which may result from the use of the Town premises under the permission granted herein.

If the applicant intends to place a reviewing stand or other obstruction on the public way, the applicant must execute and deliver to the Town of Farmville a certificate of Comprehensive General Liability Insurance, showing the Town of Farmville as an Additional insured as their interests may appear limits of liability \$500,000 per person, \$1,000,000 per occurrence.

A permit from the Town of Farmville will only be issued after payment for services have been received by the Town of Farmville.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

Recommended Approval or Denial from Chief of Police: _____ **Date:** _____

Approval or Denial from Town Manager: _____ **Date:** _____