



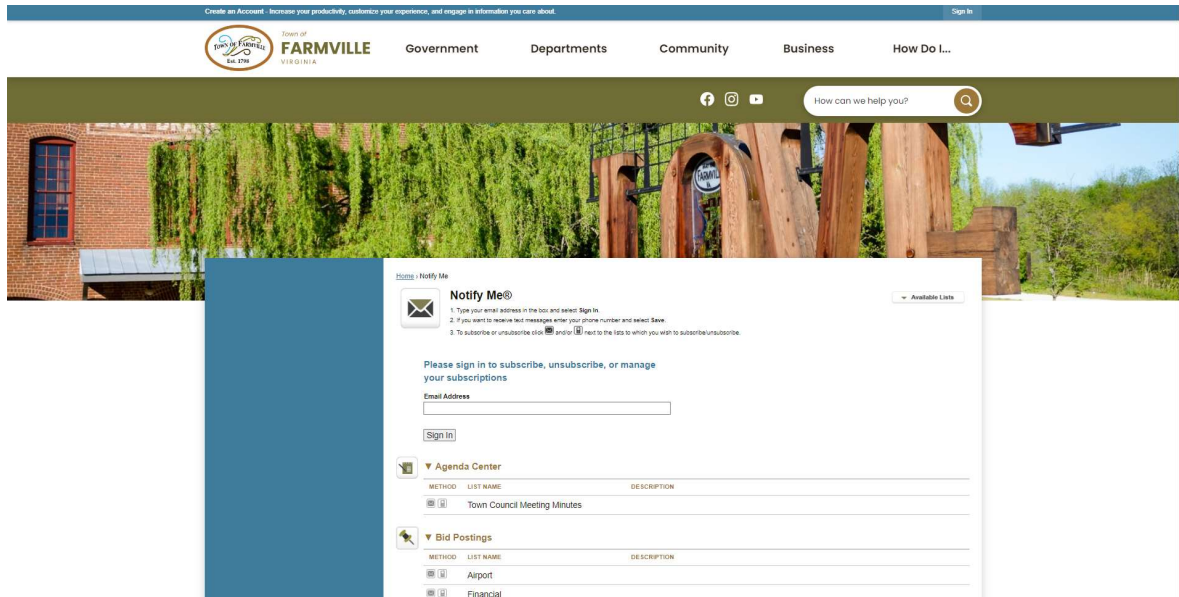
TOWN OF FARMVILLE
 PARKS AND RECREATION DEPARTMENT
 Physical Address: 124 South Street, Farmville, VA 23901
 Phone Number: 434-391-1125
 Email: twoodson@farmvilleva.com

Farmville Rec Dept: How to Sign Up for Our Notification/Alert System

If you want to keep up with our programs/classes/other events, please follow these steps to sign up for the Farmville Recreation Department calendar notification system.

STEP ONE: Visit the following website:

<https://www.farmvilleva.com/list.aspx?Mode=Subscribe#calendar>



This is how the website should appear (as of August 2022)

STEP TWO: On the FarmvilleVa website, enter your email address in the indicated field and then click sign in.



Please sign in to subscribe, unsubscribe, or manage your subscriptions

Email Address



Sign In



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STEP THREE: Scroll down the website until you see the Calendar section.



▼ Calendar

METHOD	LIST NAME	DESCRIPTION
 	Main Calendar	
 	Parks & Recreation	

FOR EMAIL NOTIFICATIONS:

Click the envelope button (under the method column) on the Parks and Recreation row.

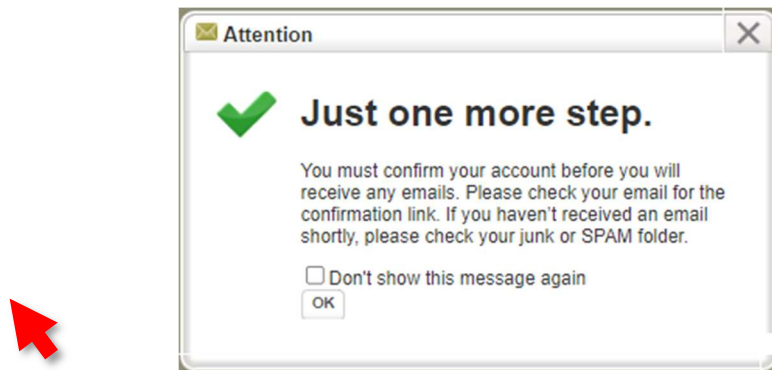


▼ Calendar

METHOD	LIST NAME	DESCRIPTION
 	Main Calendar	
 	Parks & Recreation	



After you click the envelope, you will receive this message. Press ok.



STEP FOUR: You will receive an email asking for confirmation. You must click the link included in the email to confirm your subscription to the Farmville Parks and Recreation Calendar notices.

After you click this link, you will be taken back to the FarmvilleVA website. On the website, your screen should say:

**You will now receive emails from the following list:
Parks and Recreation**

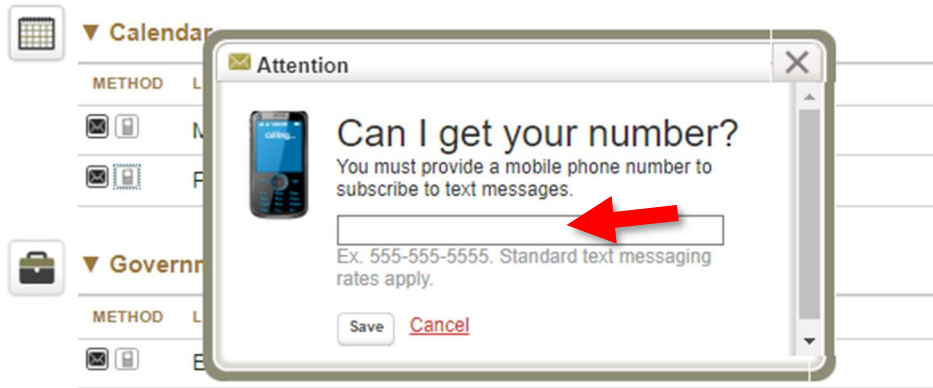
Once you see this message, you are officially subscribed to our alerts system via email. We look forward to sharing our classes, programs, and all other events with you.



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FOR TEXT MESSAGE NOTIFCATIONS:

Click the telephone button (under the method column) on the Parks and Recreation row. You will receive a “Can I Get Your Number?” pop up. Enter your 10-digit telephone number in the indicated field to receive text messages. Then click save.



STEP FOUR: You will receive a text message asking for confirmation. You will receive a text message like this:

Reply YES to confirm Farmville alerts. Recurring msgs sent w/autodialer&Consent not req'd to purch. Msg&DataRates Apply. Rply HELP4help/STOP2STOP

You must text the word “yes” to confirm your subscription to the Farmville Parks and Recreation Calendar notices. After replying “yes” you will receive the following text message:

Welcome to the following list: Parks and Recreation STOP2STOP

Once you see this message, you are officially subscribed to our alerts system via text message. We look forward to sharing our classes, programs, and all other events with you.

For any questions or assistance, please contact the Farmville Recreation Department by calling 434-391-1125 or emailing twoodson@farmvilleva.com.

The Town intends to comply with the Americans with Disability Act, should you need special accommodations, please contact the Farmville Recreation Department.